

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – April 2, 2020

Regular Session 7:00 p.m.

Due to the current “Stay at Home” order,
the Willows Unified School District
held its regularly scheduled meeting through a virtual meeting.

MINUTES

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Board member present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Alex Parisio.

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for April 2, 2020
Mr. Geiger moved, seconded by Mrs. Knight to approve the Agenda for April 2, 2020.
AYES: Geiger, Knight, Parisio, Taylor, and Ward.
NOES: None
MOTION PASSED: 5-0
- 2.2 Approve the Minutes of the Regular Meeting of March 5, 2020, Special Meeting of March 19, 2020, and Special Meeting of March 28, 2020.
Mr. Geiger moved, seconded by Mrs. Knight to approve the Minutes of the Regular Meeting of March 5, 2020, Special Meeting of March 19, 2020, and Special Meeting of March 28, 2020.
AYES: Geiger, Knight, Parisio, Taylor, and Ward.
NOES: None
MOTION PASSED: 5-0

3. PUBLIC COMMENTS - None

4. REPORTS

4.1 **Employee Associations (WUTA & CSEA)**

WUTA – No report

CSEA – Kathleen Morrison, CSEA President reported:

- Thank you for the generosity given to food service and transportation staff. They are working to deliver 1,200 meals a day to 17 locations throughout the district.
- Thank you to maintenance for working during this time.
- Shared concerns regarding staffing and professional development.
- Attended a week long CSEA training.

4.2 **Associated Student Body Report – Hanna Parisio reported:**

- Since the closing of school until the end of the year, all activities have been canceled. Mr. Fleming is working with the ASB to try to figure out virtual activities that can be done for kids to stay connected.

4.3 **Principals**

MES – Shirley Williams reported:

- Staff prepared packets for all students to complete and return to school upon their return on April 20, 2020.
- With closure being extended, teachers are contacting families and surveying the availability of devices. Grade level teams will be working on a hybrid model of work packets and online lessons and activities.
- Each student was given a daily activity calendar with focused activities that promote social-emotional learning. Personal contacts by teachers to stay connected to students will continue.
- Hoping that closure will be lifted and everyone can return to school.

- Enrollment increased by 2 students during this time.
- Thank you to all the essential employees who are working hard.

WIS – Steve Sailsbery & Dr. Geivett reported:

- Current student work that was provided on March 19, 2020 was designed to take them to Friday, April 10, 2020, with a return to school on April 20, 2020. This included instruction through technology such as Google Classroom, direct instruction videos, Get More Math, and other digital learning applications. A few teachers utilized packet work.
- Will be holding a Zoom staff meeting to create a plan for instruction through June 5, 2020.
- Next steps for instruction:
 - Do all students have internet access and devices?
 - What is the student participation rate?
 - Getting teachers to use technology whenever possible – not packets.
 - Establishing duty hours where teachers are available to their students, parents, other staff and administration. All are currently checking emails daily and regularly.
 - Making individual contact with students at least once a week (email, phone, etc.)
 - Reminding students that the work does matter and will be reviewed.
- Ways of checking on Social-Emotional well-being of students:
 - Making contact via email off of a predetermined list.
 - Teachers have been given literature and resources to offer students regarding their social and emotional well-being.
 - Counselor has set up a Google Classroom for students and staff to utilize various resources.
 - Counselor has provided teachers and students a daily log to write what they are doing and how they are feeling.
 - Counselor will be working out a system for students to make appointments for her to call them.
- GEAR Up:
 - Will be placing career and college information and resources on the Counselor's Google Classroom.
 - Working on potential funding for extra technology support for 7/8 grade students.
 - STEM Partnership will provide up to \$50,000 to provide professional development for teachers, online resources and activities for students. Minimum faculty participation for two teachers to work with the GEAR Up Advisor.

WHS – David Johnstone reported:

- Teachers have been providing instruction through Google Classroom as well as other online applications and will continue to do through June 5, 2020.
- Will be holding a Zoom staff meeting to discuss grading, assessments, flexibility, social-emotional well-being, curriculum, Google Hangouts, video streaming, etc.
- FFA State Convention has been canceled.
- Glenn County Fair has been canceled. Working on a plan for students to find buyers for their animals.
- AP testing will still occur. College Board is still working out the logistics.
- State standardized testing has been canceled.
- May SAT testing has been canceled, but students can sign up for the June testing date.
- Scholarship information is being distributed via email. The counseling staff is making phone calls and making sure students receive the information.
- Tom Bryant and Amy Steele are making contact with their students by making phone calls, sending out group class emails, corresponding with the at-risk students and communicating with teachers on students' needs. Amy Steele is working on a Freshman Orientation presentation and will follow up with a Zoom parent workshop.
- All Butte College classes have gone online as of March 25, 2020.
- Student Scheduling - Transcripts and course selection forms will be mailed out on April 10, 2020. Students will return these to school on April 20th and 23rd.
- Will be collecting and grading the last 45 Senior Portfolios on April 23, 2020.
- Aeries grades will be updated daily starting April 20, 2020 and can be accessed via student and parent portals. Progress report period ends on May 8, 2020, and progress reports will be mailed home.
- Senior Plans – Want to reschedule Prom if we come back to school. Want to hold Sober Grad and graduation at some point.
- Greg Kitchen, Athletic Director reported:

- As of April 1, 2020, CIF has not made a formal announcement as to the future of the spring sport season. Given the announcement that schools are to remain closed for the duration of the school year, it is anticipated that CIF will cancel the spring season in light of this unprecedented health crisis. Feel for the athletes, especially the seniors.

WCHS – Dr. Geivett reported:

- Enrollment is 33 students.
- Teachers prepared packets for students to complete and return to school upon their return on April 20, 2020. Only half of the students picked up their packets. Students will be contacted, and packets will be mailed out if students can't pick up the work. Additional packets will be put together for work after spring break. Teachers will also be putting together Zoom lessons.
- Teachers will be checking in with students at least once a week. They will be making an effort to contact students through other means beyond emails.
- There are currently 3 graduates and hope to have 3 or 4 more. Hoping school can resume even for one day to offer a graduation ceremony.

4.4 Director of Business Services – Debbie Costello reported:

- School Closures, ADA & Instructional Time: Legislation has been enacted that has moved the 2019/20 P-2 attendance period back to the end of February. A J-13 attendance waiver is not necessary. Closing schools will not adversely impact school funding for the current year to include staff payroll. Instructional minutes requirements have also been waived for this school year. These measures include provisions for Districts to provide distance learning or other instructional alternatives, to continue nutrition services for children, and to provide childcare where appropriate or possible.
- Meal Service to Students: WUSD was granted authority for the duration of the school closure to provide meals (breakfast and lunch) for all children 18 and younger in our community under the Seamless Summer Option food service program. After a slow start, we are now serving 1,000-1,200 meals per day out of 17 pick-up locations within the District.
- Business Office: DO staff are working modified/reduced schedules but are busy ensuring that bills are paid, payroll is processed, and other reporting and administrative tasks that are considered essential functions continue to happen. As the physical closure of school sites continues, we will evaluate and address alternatives to complete other tasks that will become more essential as we near the end of the school and fiscal year.
- SB 117 LEA Response Funds: The State has apportioned \$100,000,000 to be allocated on the basis of ADA to help schools address some of the impact of COVID-19. The allocation for WUSD will be \$24,088. These funds are allowed to be used for costs associated with:
 - maintaining nutrition services
 - cleaning and disinfecting facilities
 - personal protective equipment
 - materials necessary to provide students with opportunities for distance learning.
- Budget updates:
 - Economic news from Sacramento and other leading forecasters does not bode well. Many sources are projecting a significant reduction in resources at May Revise as compared to the Governor's January budget proposal. Will continue to monitor and consider the economic and societal effects of COVID-19 as the budget development for 2020/21 happens.
 - Working with site administrators, reviewing current year allocations and balances, and have begun planning for anticipated needs for 2020/21. Looking at enrollment projections, staffing needs, materials and supplies, facility and equipment needs.
 - May Revise will be released mid-May. School Services and Capitol Advisors will provide their analysis and guidance to districts shortly after. The LCAP and Budget public hearings are scheduled for June 8, 2020 with adoption scheduled for June 11, 2020.

4.5 Director of State and Federal Programs – Ellen Hamilton reported:

- Testing – California received preliminary federal approval to waive assessment accountability requirements for the 2019/20 school year. As part of this process, CDE is holding a public comment period for all stakeholders and LEAs through April 15, 2020. CDE will review the comments to help inform California's decisions moving forward about how best to support students and educators during this crisis.
- LCAP, School Plans for Student Achievement, CALPADS End of Year submission – CDE is still working on whether to postpone the LCAP and SPSA for this year. Any changes to the LCAP, SPSA, and CALPADS End of Year submissions that support mandated state and federal reporting and accountability

requirements will depend on larger policy decisions and actions taken by the Governor, state legislature, and the U.S. Department of Education.

4.6 Superintendent – Dr. Geivett reported:

- This school closure period has been quite a process. A lot of people are working hard.
- The District has been re-evaluating the way business is done such as online meetings; distance learning; blended learning; lesson planning and delivery.
- Rode on the food van and saw kids receiving meals. They are so appreciative.
- Google Partnership with California Department of Education. Will deliver 4,000 Chromebooks and 100,000 access points throughout the state. Don't know how those will be distributed.
- Shirley Diaz is working with California Collaborative for Excellence in Education on a potential grant for technology.
- Thank you to GCOE for their help to WUSD through this crisis.
- Thank you to the Board, Management Team, and others for support during this time.
- Received word from Green Energy Innovations that the new lighting projects for have been approved by PG&E for MES and WCHS. WIS and WHS are still pending, but we hope to receive approval soon. Will wait for all projects to be approved before the work begins.

4.7 Board of Education Members

Jeromy Geiger reported:

- It is an unprecedented time in our world. While may not personally agree with what is transpiring, it is understood that there is a need to protect the welfare of our citizens. The academic success of students is important, but the mental and social well-being is just as important.

Michelle Knight reported:

- Thank you to all staff and students for putting forth their best efforts during this time.
- Good to check in with students to make sure their mental health is being monitored.

Buck Ward reported:

- Major disappointment for the Seniors.
- With the cancellation of the Glenn County Fair, hoping FFA students will be able to recoup some of the money with their animals.

Gina Taylor reported:

- Thank you to all the staff for their hard work during this uncharted territory.
- Concerned about the emotional needs of students.
- Hope to be able to find some closure for the year.

Alex Parisio reported:

- Have learned some of the District's strengths and weaknesses during this time.
- This time has been hard on all students but especially the Seniors.
- Hope to be able to get school open even for a short period of time at the end of the year to finish the year.

GCOE Board:

Walter Michael reported: Thank you to all staff members.

Judy Holzappel reported: WUSD staff are doing a wonderful job. Offered any assistance by GCOE.

Tracey Quarne reported: Good job to WUSD staff and board. Hoping graduation and prom can happen at a future date.

5. CONSENT CALENDAR

A. GENERAL

1. Accept donation from the Monday Afternoon Club in the amount of \$1,000.00 for the WIS 8th grade class.

B. EDUCATIONAL SERVICES

1. Approve Interdistrict Requests for Students #19-20-34 through #19-20-35 to attend school in another district for the 2019/20 school year.
2. Approve Interdistrict Requests for Students #20-21-1 through #20-21-5 to attend school in the Willows Unified School District for the 2020/21 school year.

C. HUMAN RESOURCES

1. Approve employment of Lilian Moreno, Cafeteria Helper I, effective March 16, 2020.

D. BUSINESS SERVICES

1. Approve budget revision summary.

2. Approve warrants from 3/4/20 through 3/25/20.

Mr. Geiger moved, seconded by Mrs. Taylor to approve the Consent Calendar.

AYES: Geiger, Knight, Parisio, Taylor, and Ward.

NOES: None

MOTION PASSED: 5-0

6. **DISCUSSION/ACTION CALENDAR**

A. GENERAL

1. **(Action)** Approve Resolution #2019-20-06 Board Member Compensation.

Mr. Parisio moved, seconded by Mr. Geiger to approve Resolution #2019-20-06 Board Member Compensation.

AYES: Geiger, Parisio, Taylor, and Ward.

NOES: None

ABSTAINED: Knight

MOTION PASSED: 4-0-1

2. **(Information/Discussion)** Williams Uniform Complaints Quarterly Report. (There were no complaints) – Information only – no action taken.

B. EDUCATIONAL SERVICES

C. HUMAN RESOURCES

1. **(Action)** Approve employment and contract for the new Superintendent effective July 1, 2020.

Mr. Parisio moved, seconded by Mr. Geiger to approve Emmett Koerperich as WUSD Superintendent effective July 1, 2020 on a 225 day/year, 3 year contract. Salary will be \$160,000/year based on a 5 step salary schedule.

AYES: Geiger, Knight, Parisio, Taylor, and Ward.

NOES: None

MOTION PASSED: 5-0

D. BUSINESS SERVICES

1. **(Action)** Approve 2019/20 Second Interim Report.

Mr. Geiger moved, seconded by Mr. Parisio to approve the 2019/20 Second Interim Report.

AYES: Geiger, Knight, Parisio, Taylor, and Ward.

NOES: None

MOTION PASSED: 5-0

2. **(Information)** Review Independent Auditor’s Report on Measure B Bond for Period ending June 30, 2019. Debbie Costello reported that this is the final audit for Measure B Bond.

7. **ANNOUNCEMENTS**

- 7.1 The next Regular Board Meeting will be held on May 7, 2020, at 7:00 p.m.

8. **ADJOURNMENT**

Meeting was adjourned at 8:37 p.m.